

APPLICATION FOR EMPLOYMENT
(Pre-employment Questionnaire, An Equal Opportunity Employer)

Personal Information: DATE: _____

NAME _____ SS# _____

Address _____ City _____ State _____

Phone _____ Alternate phone _____

Are you a US citizen or Alien authorized to work in the United States? Yes No

Are you employed now? Yes No

Position Desired _____ Date you can start _____

Salary Desired _____ Referred By _____

EDUCATION	Name & Location of School	Did you graduate?	Subject Studied
High School	_____	_____	_____
College Tech/Trade School	_____	_____	_____

Subjects of Special Study or Research Work _____

Special Skills _____

Civic Activities _____

US Military _____ Rank _____ Present membership
Guard or Reserve _____

References: Give the names of three persons not related to you, whom you have known at least one year

NAME	PHONE NUMBER	BUSINESS	YEARS ACQUAINTED
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____

FORMER EMPLOYERS (list below last three employers, starting with last one first).

DATE Mo./Yr.	Name & Address of Employer	Salary	Position	Reason for leaving
From _____ To _____	_____	_____	_____	_____
From _____ To _____	_____	_____	_____	_____
From _____ To _____	_____	_____	_____	_____

Which of these jobs did you like best? _____

What did you like most about this job? _____

Which of these jobs did you like least and why? _____

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you all information concerning my previous employment and any pertinent information they may have and provide all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause."

DATE _____ SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

Interviewed By _____ Date _____

Remarks: _____

Neatness _____ Ability _____

Hired: yes no Position _____

Salary/wage _____ Date reporting to work _____

Additional Remarks: _____
